

August, 2019

Av 5779

Dear Parents:

We are delighted that your child will be attending the Hebrew Academy (RASG) Early Childhood Program. We invite you to meet the teachers on Wednesday, August 21<sup>st</sup> at our orientation at 8:00 a.m. This will offer you a chance to familiarize yourselves with the classroom environment and ease the transition between home and school.

Enclosed with this letter you will find the following notices and important forms which will help us ensure your child's safety. Please read each one carefully, fill out the appropriate forms and RETURN TO SCHOOL ON OR BEFORE WEDNESDAY, AUGUST 21<sup>st</sup>.

1. Emergency Card completed on-line
2. Current Health Forms – HRS 3040 and Immunization 680 are available from your pediatrician. **These forms must be returned to the school office prior to the opening of the academic year in order for your child to be admitted to class.**
3. Signed Authorization Forms for Picking up Student
4. Event Fee
5. Handbook Acknowledgement

Your child should be sent to school in comfortable clothing suitable for uninhibited play. Shoes should be sturdy (sneakers are fine) as outdoor playground is an integral part of our daily curriculum. No flip flops or crocs allowed.

Although all our children are very much grown up, accidents DO happen! Please send a change of clothing **labeled** in a ziploc bag. This will be stored for safe-keeping and will be returned in June.

Parents and visitors are requested to come to the Hebrew Academy properly attired. You are entering an Orthodox institution, a sanctuary of Torah. Men are required to wear a Kippah. Women are requested to dress modestly by wearing skirts. Our children will benefit greatly by your example.

The enclosed handbook will help you to become familiar with the philosophy, goals and policies of the Hebrew Academy Early Childhood program.

We look forward to welcoming you and your child(ren) to school in August.

With G-d's help, we will enjoy a productive and stimulating year together.

Sincerely,

*Mrs. Raquel Sultan*

Early Childhood Director

### INDIVIDUALS PERMITTED TO PICK UP CHILD(REN)

In accordance with the State law we must have on file the names, addresses and telephone numbers of those individuals permitted to drop off and collect your child(ren) from our school. If someone arrives to collect your child(ren) whose name is not in our file and we have not been introduced, we CANNOT allow your child to leave with them.

Please list below any person's name, address and telephone number who might arrive to collect your child, so that we can avoid any embarrassment or inconvenience. In order to expedite a safe and efficient dismissal, it is important that parents stay in their cars and go through the carpool lane to pick up their children.

Thank you for your cooperation.

### RETURN TO SCHOOL AS SOON AS POSSIBLE

My child, (first & last name) \_\_\_\_\_ may be delivered or collected from school by the following adults:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

I understand that if the name does not appear on this list, my child will not be released from school.

\_\_\_\_\_  
Mother's Signature (required)

\_\_\_\_\_  
Parent Cell Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Father's Signature (required)

\_\_\_\_\_  
Parent Cell Number

\_\_\_\_\_  
Date

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### Early Childhood Event Fee

Throughout the school year we will plan exciting, creative holiday performances, cultural experiences, special events and have a birthday book for your child. We will collect a \$150.00 activity fee for the school year, per child. In addition, there will be a \$75.00 Pre-K graduation fee. No other Early Childhood fees will be collected during the school year.

This year, the Early Childhood has committed to provide our students with all extra materials. Teachers will not be allowed to ask parents to bring food or other items to school.

Please send in the above amount by Wednesday, August 21<sup>st</sup> to Norma in the office. We have already planned several special events for the school year.

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#### EARLY CHILDHOOD EVENT FEE

Child's Name \_\_\_\_\_

Grade \_\_\_\_\_

Child's Name \_\_\_\_\_

Grade \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Please make checks payable to: Hebrew Academy Early Childhood