

Dear Elementary School Parent,

Mazel Tov on your child's upcoming birthday. If you choose to celebrate this occasion at school, we respectfully request that you follow the guidelines outlined in our school handbook.

Please note that birthdays may be marked with a treat ordered through the school office for the class on Fridays only. No goodie bags or party favors of any kind may be distributed. Parents are responsible for supplying paper goods.



***From the Hebrew Academy Elementary School Handbook:***

***Birthday Parties in School:*** Birthdays may be celebrated on Fridays only, in conjunction with the Shabbat celebration, with a treat for the entire class. Food products must be ordered and paid for a week in advance through the school office. No party bags are permitted and no other food or drinks will be allowed. See attached order form.

***Birthday Parties Outside of School:*** In order to be considerate of all children, Hebrew Academy asks parents to select from one of the following guidelines when inviting their child's classmates:

- Invite the entire grade or class;
- Invite all the boys or all the girls in the grade or class;
- Invite a very small number (1 or 2 children) from the grade or class.
- Please mail invitations to children's homes rather than distributing them in school.
- At these celebrations, please follow the kosher guidelines mentioned earlier.

***Thank you for your cooperation.***

## BIRTHDAY TREAT ORDER FORM

Student Name \_\_\_\_\_

Student Grade \_\_\_\_\_ Date of Birthday Celebration in school \_\_\_\_\_  
(ALL PARTIES ARE HELD ON FRIDAYS' ONLY on a first come first serve basis.)

Please indicate what flavor icing you would like to order and the quantity:

\_\_\_\_\_Cupcakes (\$1.00 each)



\_\_\_\_\_Chocolate Frosting

\_\_\_\_\_Vanilla Frosting



Total Number of Cupcakes \_\_\_\_\_

Chocolate Chip Cookies (\$1.00 each)

Total Number of Cookies \_\_\_\_\_

PHONE # \_\_\_\_\_ TOTAL \$ \_\_\_\_\_

**PLEASE MAKE CHECKS OUT TO  
J CAFE**

All orders must be placed at least **A WEEK** in advance and must be accompanied by payment in full. **No other birthday treats are allowed.**

**Parents must provide all paper goods for the class if needed(napkins, plates, cups.)**

Bakery items are from J. Cafe

