

## **DISCLOSURE AND CONSENT TO USE OF ELECTRONIC SIGNATURE**

RASG Hebrew Academy (the “School”) uses an Electronic Signature Program. Under this system, parents and/or legal guardians will sign certain documents electronically via email. The law requires that we provide certain information to you and obtain your consent to use an electronic signature prior to your doing so. Please carefully read the following information. To consent to the use of an electronic signature, please sign this form and return it to the School Office either in person or by mailing it to The Hebrew Academy, 2400 Pine Tree Drive, Miami Beach, Florida 33140.

1. You may choose not to consent to use of an electronic signature. However, the School strongly urges you to consider the benefits of an electronic signature, including better data accuracy, a more green approach to paper management and less of a burden for School faculty and staff.

2. You have the right at any time to withdraw your consent to having records provided to you in electronic form. To withdraw such consent, please email or call the School Registrar, Daniella Folk, at [dfolk@rasg.org](mailto:dfolk@rasg.org), 305-532-6421 x109. If you withdraw your consent to receive records in electronic form, the School will mail you paper copies of the records that the School is required to make after the withdrawal of your consent; however, the withdrawal of your consent will not affect the legal validity or enforceability of any documents that you have previously signed electronically. The School also reserves the right to terminate your Enrollment Contract in the event that you withdraw your consent to use of an electronic signature.

3. You have the right to obtain a paper copy of any document you sign electronically. If you wish to request a paper copy of an electronic record, please contact the School as follows: Norma Reiz at [nreiz@rasg.org](mailto:nreiz@rasg.org), 305-532-6421 ext 114 (Early Childhood, Elementary School, Middle School) or Donna Janof at [djanof@rasg.org](mailto:djanof@rasg.org), 305-532-6421 ext 212 (High School). To the fullest extent allowed by law, the School reserves the right to charge a fee for paper copies. The School’s fees for paper copies may change from time to time, and you may obtain information about such fees by contacting the School.

4. By your signature below, you agree to receive electronic records of the terms of any forms, documents, and contracts that the School elects to provide electronically (including, but not limited to, application/admission forms, enrollment/re-enrollment contracts, handbook acknowledgments, health forms, field trip releases, media releases, authorizations to release records, consents, waivers, and other forms), in lieu of a hard or paper copy thereof. Specifically, you consent to the use of electronic documents, email delivery of documents, and electronic signatures in any communication or agreement involving you, your child(ren), and the School.

5. To effectively participate in the Electronic Signature Program, you are required to inform the School immediately of any changes in your email address. In the event of any such changes, please contact the School as follows: Norma Reiz at [nreiz@rasg.org](mailto:nreiz@rasg.org), 305-532-6421 ext 114 (Early Childhood, Elementary School, Middle School) or Donna Janof at [djanof@rasg.org](mailto:djanof@rasg.org), 305-532-6421 ext 212 (High School).

6. In order to access and retain the electronic records, you must have a Web Browser and a PDF reader for viewing and printing the document, such as Adobe Reader. You hereby agree

that you are able to access and retain the records in this format and you are satisfied with the necessary software and hardware requirements.

7. You agree and consent that your use of a key pad, mouse or other device to select an item, button, icon, checkbox, to enter text, or to perform a similar act/action, (e.g., by clicking on “Submit”) constitutes your electronic signature and signifies your intent to be bound. You understand that your electronic signature is legally binding, just as if you manually signed a paper document in ink.

### **CONSENT TO USE OF ELECTRONIC SIGNATURE**

**I have read, understand and agree to the terms and conditions of the Disclosure and Consent to Use of Electronic Signature. I hereby consent to conduct all transactions with the School by electronic means. I specifically agree to the use of electronic documents, email delivery of documents, and electronic signatures in any communication or agreement involving me, my child(ren), and the School. I understand that my electronic signature is legally binding and that my electronic signature may not be invalidated solely on the basis that the signature was electronically obtained.**

**Student Name(s):** \_\_\_\_\_

**Mother/Guardian Name:** \_\_\_\_\_

**Mother/Guardian Email Address:** \_\_\_\_\_

**Signature of Mother/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Father/Guardian Name:** \_\_\_\_\_

**Father/Guardian Email Address:** \_\_\_\_\_

**Signature of Father/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_