

EARLY CHILDHOOD



**PARENT-STUDENT
HANDBOOK**

2021-2022/5781-5782

MISSION STATEMENT

Through the light of Torah and academic excellence the Hebrew Academy inspires each and every child to improve the world.



Early Childhood Educational Administration

Rabbi Shaye Guttenberg

Head of School

Mrs. Raquel Felici Otsman

Director of Early Childhood Education

Mrs. Norma Reiz

Administrative Assistant

School Accreditation: The Rabbi Alexander S. Gross Hebrew Academy is accredited by the Southern Association of Colleges and Schools (SACS) and is a participating member of the Center for the Advancement of Jewish Education (CAJE). The Hebrew Academy is a participating member of National Council of Torah Umesorah Day Schools, and the Dade Association of Academic Non-Public Schools (DAANS). The Hebrew Academy is also accredited by the National Association of Education for Young Children (NAEYC), the Institute for University –School Partnership, and the Greater Miami Jewish Federation. This Board is an affiliate of the Orthodox Board of License of the JESNA. The RASG Hebrew Academy is an active participant in the Partnership for Excellence in Jewish Education (PEJE), the Florida High School Athletic Association (FHSAA), and the Independent Schools of South Florida (ISSF). The Academy requires that all General Studies teachers be certified by the Florida Department of Education and that all Judaic Studies teachers be licensed by the Greater Miami Board of License for the State of Florida. The R.A.S.G. Hebrew Academy admits students of any race, color or national/ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color or national/ethnic origin in administration of its educational policies, admissions policies, scholarships of any kind and any athletic and other school administered programs.

Table of Contents

MISSION, PHILOSOPHY & HISTORY - 4

ADMISSIONS - 5

INCLUSION - 6

STAFF - 7

DAILY SCHEDULE -7

AUTHORIZATION FOR PICK UP - 8

ARRIVALS AND DEPARTURES - 8

HEALTH - 10

MEDICATION - 10

CLOTHING - 10

LUNCHESES & SNACKS - 10

PARENT COMMUNICATION - 12

DISCIPLINARY PRACTICES - 12

POLICIES - 13

INCLEMENT WEATHER POLICY - 15

RELEASE OF LIABILITY - 16

PARENT/STUDENT ACKNOWLEDGEMENT - 18

ASSUMPTION OF RISK AND WAIVER OF LIABILITY RELATING TO COVID - 19

Mission, Philosophy, and History

Our Mission

Through the light of Torah and academic excellence, the Hebrew Academy inspires each and every child to improve the world.

Our Philosophy

Beginning with our youngest students, the Hebrew Academy endeavors to instill a lifelong love of Torah, Israel, and the Jewish people. With a curriculum based on cognitive, spiritual and social growth, the school strives to develop students who will be proud, knowledgeable, contributing members of the Jewish community and the larger society. The Hebrew Academy takes great pride in its strong track record of placing its graduates into the finest universities and Yeshivot around the world. Our highly dedicated administrators and teachers provide the students with a profoundly meaningful Orthodox Jewish education along with a rigorous college preparatory program.

The school is known and cherished for its warm family atmosphere. Hebrew Academy students build a safe learning relationship with their teachers who both challenge and nurture their young minds while attaining mutual respect infused with *derech erez*. Our older students continue to expand their awareness of the world around them through our community service program.

Hebrew Academy students exercise their minds and bodies by participating in physical education classes, competitive sports, classes in the arts, technology, social responsibility and entrepreneurship, along with a wide array of extracurricular activities. Our belief is that all students have the ability to shine with exposure to diverse experiences throughout the school year. The Hebrew Academy views their students holistically and endeavors to help each child reach their utmost potential.

Our History

Founded in 1947, the Hebrew Academy was the first Jewish Day School established south of Baltimore. From its original enrollment of just six students, our Early Childhood through 12th grade campus has grown to almost six hundred students, who benefit from a full range of religious, academic, cultural and athletic programs. Along with our impressive growth, we are proud to offer the same personal, individualized attention as our first six students received. Each student is cherished in an atmosphere that nurtures and sparks commitment to both Judaic and general studies.

The school's founder -- Rabbi Alexander S. Gross ob"m -- created the Hebrew Academy as a revered house of learning. The Jewish community is justly proud of our school, which has evolved into a nationally-respected institution and a pillar of strength in the South Florida area. The Hebrew Academy is fully accredited by the Southern Association of Colleges and Schools (SACS).

Our Qualities

Academic rigor, Jewish values and traditions, leveled learning, in-depth critical thinking, innovative integrated curriculum, courses in the arts and technology, physical education, community service, a nurturing and safe environment, competitive sports and extracurricular activities, are all part and parcel of the Hebrew Academy experience.

Admissions

The Hebrew Academy accepts applications for admissions for children ages six weeks through grade twelve. Families seeking admissions must first interview with the Dean of Admissions. Children ages three and older must also sit for placement testing. Children entering N2 are required to participate in a brief classroom observation and one on one interaction with the ECE director. Children entering the playgroup and up must function independently at the time of admission.

We are excited to offer VPK for students entering our VPK program. Please note the following requirements:

- **You are responsible for signing your child's VPK attendance sheet the last day of each month and handing it in to the teacher for processing. VPK payments are reflected on your child's attendance and your monthly signature. You will not get your monthly VPK payment unless you sign your child's VPK attendance sheet on the last day of each month.**
- Students eligible for VPK must be 4 years old by September 1st.
- VPK stands for; Voluntary Pre-Kindergarten. It is offered by the Early Learning Coalition of the State of Florida.
- The program runs one year at a time and we are required to offer it to everyone that is eligible to apply. It requires 540 hours a year.
- Aside to the qualification and certifications that our Pre-K teachers and Director already have, they are required to be certified with a VPK certification to be able to teach in the classroom.
- Raquel Felici Otsman is our VPK Specialist.
- All students eligible to apply for VPK must log into the following link: <https://familyservices.floridaearlylearning.com/Account/LogOn> and print the certificate of eligibility. Without this certificate, the student will not be active on the portal therefore no payment will take place.

Inclusion

The Hebrew Academy embraces children of all abilities including those with special or developmental needs. Working as a team, parents, teachers, administrators, the Dean of Admissions, and private therapists, determine if placement in the Hebrew Academy Early Childhood program is suitable. Upon acceptance, an individual education plan is created for the student. The school reserves the right to reject and or counsel out students whose needs are not able to be met, before and/or during the school year. The Hebrew Academy is proud to be able to service children who need either enrichment or remediation and everything in between.

Staff

Our teachers are licensed and experienced in Early Childhood Education. Our personnel meet the standards of the Florida Department of Children and Families and AISF. Most of our staff have advanced degrees and years of valuable experience working with young children. Our administrators and teachers are continually engaged in professional development and additional training.

Daily Schedule

Infant/Playgroup (1/2 day-3 days a week)	7:50 - 12:30 p.m.
Infant/Playgroup (full day-3 days a week)	7:50 - 3:45 p.m.
Infant/Playgroup (1/2 day)	7:50 - 12:30 p.m.
Infant/Playgroup (full day)	7:50 - 3:45 p.m.
Nursery 2s & 3s (1/2 day)	7:50 - 12:30 p.m.
Nursery 2s & 3s (full day)	7:50 - 3:45 p.m.
Pre-Kindergarten	7:50 - 3:45 p.m.

Friday Dismissal Schedule

Infant (1/2 day)	12:00 p.m. dismissal
Playgroup (1/2 day)	12:00 p.m. dismissal
Nursery 2s & 3s (1/2 day)	12:00 p.m. dismissal
Full Day Classes (All)	2:30 p.m. dismissal

Authorization to Pick up Your Child

In accordance with State law, we must have on file the names, addresses and telephone numbers of the individuals permitted to drop off and collect your child(ren) from our school. If someone arrives to pick up your child(ren) whose name is not in our file, we are not legally allowed to permit your child to leave with them. Filling out the authorization pick-up form will help ensure the safety of your children and avoid any possible embarrassment or inconvenience. Divorced parents must submit all permanent custody documents allowing drop off and pick ups for both parents.

Arrivals and Departures

It is of extreme importance that you bring your child to school on time so that he/she can begin the day with everyone else in a happy and relaxed manner. Class begins at 7:50 a.m. Please make every effort to pick up your child on time. It can be very upsetting to a child whose parent is late picking him/her up. Last minute changes of schedule for going home are often difficult to arrange. If possible, please let your child know in the morning if there is a change in the pick up routine. You may also notify Raquel Felici Otsman, Director of Early Childhood via email at rfelici@rasg.org.

Early Arrivals

Unfortunately, for the time being, there will be no early care or after care option for students. The school will reevaluate after the chagim.

Afternoon Pick up

In order to ensure a safe and efficient dismissal, it is important that parents stay in their cars and go through the carpool lane to pick up their children. Carpool lane opens at 3:45 until 4:10 p.m. Unfortunately, for the time being,

there will be no early care or after care option for students. The school will reevaluate after the chagim.

Health

Florida Department of Children and Families (DCF) requires all students to have complete and CURRENT IMMUNIZATION and HEALTH RECORDS ON FILE. These forms are available from your doctor's office and MUST BE SUBMITTED PRIOR TO THE FIRST DAY OF SCHOOL.

Illnesses

A child who becomes ill during the day will be referred to our school nurse. Parents will be called and asked to pick up the child as soon as possible. Facilities for all-day care of ill children are not available. Students with fever, diarrhea or vomiting are required to remain home for 24 hours after the symptoms have subsided, without the use of fever reducing medication. If a student has a contagious condition, such as strep throat, that requires antibiotics, he/she should not return to school until the antibiotics have been in effect for at least 24 hours.

Please Keep Your Child Home if Your Child:

- HAS A FEVER
- HAS A HEAVY NASAL DISCHARGE OR A PERSISTENT COUGH
- HAS SYMPTOMS OF POSSIBLE COMMUNICABLE DISEASE PLEASE NOTIFY THE SCHOOL AT ONCE.
- (These may include, but are not limited to rashes, diarrhea, reddened eyes, sore throat, headache, and abdominal pain).
- HAS ANY SIGN OF HEAD LICE OR BITES UNTIL PROPER TREATMENT IS COMPLETED AND THE CHILD IS CHECKED BY THE SCHOOL NURSE.

Your Child May Come to School if s/he:

- Has symptoms that are chronic and the illness is not communicable (such as allergies, asthma, etc.).

- Has not had a fever for at least 24 hours.

Please send in a doctor's note when he/she returns, indicating he/she is able to resume school activities.

Medication

In the event that a child must receive medication during the course of the day's activities, written and dated instructions from a physician as well as a school medication authorization form must be on file in the nurse's office.

4

Clothing

Please send your child to school in comfortable play clothing and sturdy shoes or sneakers. **"Party shoes", sandals, flip flops and crocs are not allowed.** Sweaters or jackets should be included on cool days because the children will be playing outdoors part of the day. **Beginning in Nursery 3 boys must wear Tzitzit and Kippot at all times.** Please send a complete change of clothing to remain at school. **ALL CLOTHING SHOULD BE LABELED WITH YOUR CHILD'S NAME.**

Parents, whose children are in diapers, must supply the following items to the classroom for their use:

1. DISPOSABLE DIAPERS
2. CLEANSING WIPES
3. LOTIONS OR CREAMS

Lunches and Snacks

Children will be provided a snack both in the morning and in the afternoon. These snacks are generally fruit, cereal, pretzels, crackers or delicacies the children prepare as part of the curriculum. For lunch, each child is to bring a kosher dairy lunch from his/her home or use our school's lunch program. To help us encourage your child to eat well, please minimize sending "junk" food. The following is a list of healthy food items you might want to include:



Pasta, raisins , bananas, cheese, yogurt, cream cheese, cucumbers, crackers, cottage cheese, melon, tuna fish, egg salad, applesauce, orange slices.

BE CREATIVE! USE YOUR IMAGINATION!
ALL LUNCHESES MUST BE KOSHER! NO MEAT PERMITTED!

KASHRUT

The Hebrew Academy follows strict Orthodox Halachic standards for Kashrut. We respectfully ask that families serve Kosher food in their homes to their children's classmates, and that Kosher food items are brought for lunches and snacks. If a class party is taking place, parents must bring store-bought treats with one of the symbols below. No homemade treats are permitted. Please be mindful of any specific food allergies when bringing food to your child's class.

While we recognize that there are numerous symbols that may be deemed acceptable for personal use, and new ones are emerging, the following symbols are the ones approved for use at Hebrew Academy.

- The KM  and ORB  (South Florida certifications),
- All of the following other Kosher certifications:
You can find the full directory of them [here](#) and a printable card [here](#).

Our program encourages quality communication. Your child's teachers are eager to discuss day to day issues and concerns. If at any time you would like to talk with the Early Childhood Director or a specific teacher, please do not hesitate to call Raquel Sultan (ext. 118). **You may also send an email message to Mrs. Raquel Felici Otsman (rfelici@rasg.org)** to schedule a meeting or phone conference. Please share your concerns with us so we can address them in a timely and effective manner. **Please do not call teachers directly or send them text messages during the school day as it is against school policy for teachers to use their phones when they are with the children.**

Discipline

Our policy at the Hebrew Academy regarding a discipline issue with a child is to minimize conflict and cultivate conflict resolution and social skills through the following approaches:

- Communicate with the child in a calm, persuasive manner regarding the behavior.
- Investigate the classroom situation to seek clues to the behavior and possible solutions with the classroom teachers.
- Conference with parent(s) and teachers to discover possible cause(s) and to plan a cooperative solution.
- Involve the administration and teachers in observations and conferences to set up an educational plan.

Policies

Parent Volunteers

We invite parents to celebrate Shabbat, birthdays and holidays with us. In addition, we encourage parents to visit the school, sharing their skills or hobbies with our students. We also need parents to assist with activities, phone calls, etc. Your participation is welcome and appreciated.

Parent and Visitor Protocol

Parents are required to follow security procedures as outlined by the school. All visitors to the Hebrew Academy must register with the security guard before entering the school building. Parent identification badges will expedite the entry process and are available through the business office. Parents and visitors are requested to come to the Hebrew Academy properly attired. Men are required to wear a Kippah and women are requested to dress modestly. In this way, parents are joining with the teachers to model Torah values for the children.

Smoking Policy

Because we have your child's health and safety as our primary concern, there will be **NO SMOKING IN OR AROUND THE SCHOOL BUILDINGS**. Second hand smoke is harmful to young children and smoking is a fire hazard.

Toys From Home

The Hebrew Academy is well equipped with educational play materials. **Please do not send toys from home to school with your child.** If a child brings a toy from home, there is always the risk of it being lost or broken. Children are, however, encouraged to bring interesting items from home to share during sharing time. These types of items include souvenirs from trips or perhaps a good book that can be read to the whole class. Be sure to label items clearly. Please, **NO TOY GUNS OR WEAPONS ARE EVER PERMITTED, INCLUDING WATER GUNS.**

Tzedakah

Students have the opportunity to perform the Mitzvah of Tzedakah (giving charity) each morning in class. Please give your child a penny or two daily.

Recycle

We welcome your child's outgrown toys, wooden puzzles, and books in good condition. We recycle paper towel rolls, plastic containers, costume jewelry, shells, "dress-up" clothing, fish tanks... We put it all to good use!

Parties

Birthday parties can be scheduled with classroom teachers on FRIDAYS, in connection with the SHABBAT celebrations. While "goody bags," party favors and entertainment **are not allowed**, parents are welcome to provide festive paper goods, an edible treat (ice cream/cake or cupcakes from a kosher bakery) and drinks. **No home-baked items are permitted.** Special treats can be ordered through the school office for the entire class one week in advance. Please use the appropriate on-line form for in-school birthday party orders. (Please check with the teachers regarding possible issues with allergies or other dietary restrictions in the class.)

Birthday Parties Outside of School: In order to be considerate of all children, Hebrew Academy asks parents to select from one of the following guidelines when inviting their child's classmates:

- **Invite the entire grade or class;**
- **Invite all the boys or all the girls in the grade or class;**
- **Invite a very small number of friends from the grade or class.**
- **At these celebrations, please follow the kosher guidelines mentioned earlier.**

Birthday Books

We are happy to be able to share Jason's Books for your child's birthday. You have the option to purchase a book in your child's honor to be added to his/her classroom library. The cost of this book is either \$18.00 or \$36.00. Your child will be given the opportunity to bring this book home for Shabbat to share with your family. Afterwards, it will be added to your child's class library where it will remain to be shared with his/her classmates.

Holiday and Special Events Activity Fee

Throughout the school year we will plan exciting, creative holiday performances, cultural experiences, special events. We will collect a one-time \$150.00 fee for the school year, per child. No other money will be collected from parents for school materials, special events or special snacks. The only other celebration fee will be \$75.00 for the Pre-K graduation celebration.

Inclement Weather Policy

The cornerstones of our inclement weather policy are: good judgment, common sense, and safety of our students and staff first.

1. The Academy will follow the lead of the Miami-Dade Public School System regarding school closure and evacuation.
2. In the event that there is no public school scheduled for a day when The Academy is in session, and therefore no announcement regarding the public school system, we will act according to the following guidelines:
 - In the event of a **HURRICANE WATCH** or **HURRICANE WARNING** for Miami-Dade County, there will be **no school**.
 - If school is already in session and a hurricane watch or warning is posted, students will be sent home in an organized manner.
 - In the event of a **TROPICAL STORM WATCH** or **WARNING**, the **school will be open**.
3. In all cases when the Academy is open, use good judgment and common sense in deciding whether to go to work or send your children to school. If you live in Broward or Monroe counties, act in accordance with the conditions where you live if the weather is more severe than near the school, and/or you feel that it is not prudent to travel to school. Even if you live in Miami-Dade County, if in your best judgment the roads near your home are not safe or you have any other safety concerns, act accordingly.
4. Listen to the local radio and television stations for updates about weather conditions and school closings and school reopening. In addition, if there is power, we will post regularly updated messages on the school phone system at **305-460-3246** and/or the website and hotline. The school has also offered a text update for certain in-school emergencies.
5. After a school closure, each campus will be thoroughly inspected for safety and health concerns before the announcement of the reopening of school will be declared. Information will be available through as many means of communication as possible. **The school's decision to reopen or remain closed may not be consistent with the public school's decision to reopen or remain closed.** A quorum of administrators will make the decision to reopen or remain closed.

6. In the event of a sudden tornado or severe weather warning while school is in session, the students will be moved into the high school cafeteria or safe place if deemed necessary for safety.

Release of Liability

In consideration of the Board of Trustees, hereinafter referred to as “the Board,” of the Hebrew Academy (RASG), hereinafter referred to as “the Academy,” arranging for the attendance of my child/children at the Academy, for the academic year and in consideration of the Board’s providing the opportunity for and permitting my child/children to attend, participate and/or take part in the programs of the Academy, including but not limited to academic, religious, athletic and social, we do hereby release, remise and forever discharge, indemnify and agree to hold harmless the Board, its officers, teachers, members, agents, servants, employees, and/or any one or more of any thereof against any claim, demand or cause of action whether now in existence or hereafter arising for any injury to the person of or for the death of the participant arising out of, resulting from, caused by, occurring during or in any way connected with the aforesaid attendance at the Academy, whether or not such injury, death or damage is caused by or contributed to in whole or in part by any action or failure to act, negligence, breach of contract or other misconduct on the part of the Board, its officers, teachers, members, agents, servants, employees, trustees, any other Participant in said Academy any participating parent and/or any one or more of any thereof excluding any willful misconduct or gross negligence. Each parent and child by receipt of this document, whether delivered separately or as a part of the Hebrew Academy Handbook, and by virtue of their enrolling their child or children at the Hebrew Academy agrees to the terms of this release of liability.

Please sign and return by August 21, 2020 or provide electronic signatures.

Date: _____

Name of student: _____

Class/Age Level: _____

Mother’s signature: _____

Father's signature: _____

Parent/Student Handbook 2020-2021

I/we understand the obligations of students and parents at the Hebrew Academy.

I/we agree to comply with the policies and procedures set forth in this handbook.

I/we understand that the School may modify or eliminate any policy, procedure, or regulation as deemed appropriate by the administration.

Please sign and return the form below by August 21, 2020 or provide electronic signatures.

Name of student: _____

(PLEASE PRINT)

Class/age level: _____ Date: _____

Mother's signature: _____

Father's signature: _____

Please return the signed form to the school office.



FUNDED AGENCY OF GREATER MIAMI JEWISH FEDERATION.

ASSUMPTION OF RISK AND WAIVER OF LIABILITY RELATING TO COVID-19

The novel coronavirus, known as Coronavirus Disease 2019 (COVID-19), which causes respiratory illness in people, has spread globally, including the United States. COVID-19 is **extremely contagious**. The World Health Organization has declared COVID-19 to be a worldwide pandemic.

After reviewing applicable state and local orders regarding COVID-19, Greater Miami Hebrew Academy ("School") suspended all on-site operations beginning March until further notice. Since that time, we have continued to monitor various resources and guidance, including applicable state and local orders, Florida Department of Health information, and the Centers for Disease Control and Prevention ("CDC") Guidance for Childcare Programs. After careful consideration

we have decided to resume our on-site Early Childhood Department for children from six weeks of age through Pre-Kindergarten beginning on August 24.

Your enrolled child(ren) is/are welcome to join us. However, please know that this is a family decision after careful consideration of the risks, current conditions in our community, and other factors you deem relevant and important. You acknowledge and understand that the circumstances regarding COVID-19 are changing from day to day and that accordingly, CDC guidance is regularly modified and updated, and you accept full responsibility for familiarizing yourself with the most recent updates, as well as the changing conditions in our community, and all state and local orders. The decision whether to send and continue to send your child(ren) to our School after the School's reopening is entirely voluntary on your part.

As the School resumes on-site operations, the School is, among other things, taking the following precautions:

- Cleaning and sanitizing all classrooms
- Mandatory masks when necessary
- No visitors or Parents allowed on Campus
- Limited and consistent groups when available
- Temperature screening children

The School cannot promise that even with the steps we are taking, that your child(ren) will not be exposed to COVID-19. Therefore, if you choose to bring your child(ren), you acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that you and your child(ren) may be exposed to or infected by COVID-19 by coming to our campus, attending School, and participating in School activities, and that such exposure or infection may result in personal injury, illness, permanent disability, or death. You further acknowledge and understand the risk of becoming exposed to infection by COVID-19 may result from or be caused by the actions, omissions, or negligence of yourself or others, including other School families, School employees, or other third parties.

By choosing to bring your child(ren) to the School, you, jointly and severally, for yourself(ves), your child(ren) and all of your and your child(ren)'s respective guardians, heirs, executors, personal and legal representatives, estates, beneficiaries, administrators, successors and assigns (all of the foregoing, collectively the "Releasers"), do hereby waive, release and discharge, and promise not to sue, the School, and its officers, directors, trustees, shareholders, owners, managers, partners, employees, staff, volunteers, supervisors, and all of their respective successors and assigns, as well as any person or entity acting by,

through, under or in concert with any of the foregoing persons or entities (the School and all persons and entities released herein are sometimes collectively referred to as the "Released Parties"), of and from any and all liability and/or claims, causes of action, suits, damages, disputes, injury, disability, death, costs and expenses, and demands of any nature whatsoever, known or unknown, suspected or unsuspected, at law or in equity, vested or contingent, against any or all of the Released Parties which you, your child(ren) and any of the Releasers has, had, or may have against any or all of the Released Parties by reason of being exposed to or infected by COVID-19 as a result of choosing to bring your child(ren) to the School. This Assumption of Risk and Waiver does not apply to the willful misconduct of the Released Parties. The Releasers hereby knowingly and voluntarily waive, to the fullest extent permitted by law, the benefits of any statute, law, rule, or common law which may limit the scope of this Assumption of Risk and Waiver.

You understand acknowledge that you must not drop off any child that is experiencing any symptoms associated with COVID-19, including but not limited to fever, sore throat, shortness of breath, chills, muscle pain, new loss of taste or smell, gastrointestinal symptoms (like nausea, vomiting, or diarrhea), and cough. In addition, if your child is experiencing any symptoms once dropped off, you will be contacted to come and pick them up.

If any part of this Assumption of Risk and Waiver, or if the whole Assumption of Risk and Waiver is found to be invalid, unenforceable, or void, for any reason, then the Releasers acknowledge and agree that the Released Parties' entire liability to the Releasers or any other person shall never, under any circumstances, be more than any applicable insurance limits, even if one or more of the Released Parties was negligent or grossly negligent. In addition, the Releasers acknowledge that none of the Released Parties shall ever be liable to any person for special, incidental, consequential, or punitive damages or for any indirect damages such as, but not limited to, exemplary damages or lost earnings, lost revenues or loss of consortium, or companionship (even if the Released Parties have been advised of the possibility of such damages) whether based upon statute, contract, tort, negligence, strict liability, or otherwise.

By signing below you acknowledge that you have received the opportunity (and been strongly encouraged) to review this Assumption of Risk and Waiver with an attorney, that you have carefully read and fully understand the contents of this Assumption of Risk and Waiver, that you are giving up substantive legal rights (both your child(ren)'s and your own, as well as the rights of all other Releasers), have asked and received answers to all questions you may have, and that you have

not been induced to sign this Assumption of Risk and Waiver by any promise or representation and sign it freely and voluntarily, intending and agreeing to be fully bound by the terms hereof.

In witness whereof, the undersigned, intending to be legally bound, have executed this Assumption of Risk and Waiver this __ day of _____, 2020.

By: _____

Parent/Guardian: Signature

By: _____

Parent/Guardian: Print Name

By: _____

Parent/Guardian: Signature

By: _____

Parent/Guardian: Print Name

Computer and Systems Usage Policy

All persons using the School's computers, the School's computer systems, or personal computers on School property or over the School's systems are required to abide by the following rules. This policy also applies to the use of any personal electronic devices (computers, cameras, iPhones, iPads, smart watches, smart/cellular phones, video cameras, etc.) on School property or at a School-related event or used at or away from School for school work on a regular or intermittent basis. Failure to abide by these rules will result in appropriate disciplinary action determined by the School administration. All computers and devices should be used in a responsible, ethical and legal

manner. Violations of the following guidelines may result in the revocation of access privileges and possible disciplinary responses, including expulsion for serious offenses.

Purpose: The purpose of providing access to the Internet and the School's computer systems is to support research and provide unique educational opportunities. The use of such resources should be limited to those activities that support the School's educational objectives.

Privilege: The use of the School's systems is a privilege and not a right. Inappropriate or illegal use of the School's systems or of the Internet will result in loss of the privilege and disciplinary action.

Internet Access: The School community--students, faculty, administrators and staff-- have the privilege of full access to the Internet. The School encourages students and teachers to use the Internet to expand their knowledge. The Internet allows users to send and receive email, to log onto remote computers, and to browse databases of information. It also lets users send and receive files and programs contained on other computers. Files may be downloaded only to personal disks. Files are not to be downloaded to the Schools local or network hard drives.

The School Does Not Provide Any Type of Filtering System: Although doing so generally can eliminate access to offensive and pornographic materials, it also has the negative effect of filtering out genuine educational materials. In addition, no filtering system is foolproof. Therefore, we expect users to act responsibly in their searches and to immediately disengage from any materials that are inappropriate and to report the situation to the faculty member or administrator in charge of the activity. Although the School cannot effectively restrict the content of information obtained by students via the Internet, obtaining material that is explicitly labeled, as not intended for minors will be considered a violation of School rules. Furthermore, making public or passing on any material that is pornographic, violent in nature, or otherwise harassing is totally unacceptable and will be dealt with immediately by the appropriate administrator. **[NOTE: If the School receives federal eRate funds, it must have a filtering system]**

Internet Safety: Students should never give out personal information (address, telephone number, name of School, address of School, date of birth, Social Security Number, credit card number, etc.) over the Internet. Students

also should not meet with someone that they have contacted on-line without prior parental approval. Safety is the responsibility of the parent and student. The School is not liable in any way for irresponsible acts on the part of the student.

Pirated Software: The term “pirated software” refers to the use and transfer of stolen software. Commercial software is copyrighted, and each purchaser must abide by the licensing agreement published with the software. There is no justification for the use of illegally obtained software. The School will not, in any way, be held responsible for a student’s own software brought to School for personal use.

Network Access/Passwords: Accessing the accounts and files of others is prohibited. Attempting to impair the School’s network, to bypass restrictions set by the network administrator, or to create links to the School’s web page is prohibited. Obtaining another’s password or rights to another’s directory or e-mail on the School’s network is a violation of School rules as well as a form of theft. Taking advantage of a student who inadvertently leaves a computer without logging out is not appropriate. Using someone else’s password or posting a message using another’s log-in name is a form of dishonesty, just as is plagiarism or lying, and will be treated as a violation. **Guard your password. You will be responsible for any activity done on the School’s system under your password.**

School’s Right To Inspect: The School reserves the right to inspect user directories for inappropriate files and to remove them if found and to take other appropriate action if deemed necessary, including notification of parents. The School also reserves the right to inspect any personal electronic devices brought onto campus to a School-related event or used at or away from School for school work on a regular or intermittent basis. In such case, the School reserves the right to inspect the device, including all contents. Students must provide any and all passwords to inspect the device and its contents upon request by a school administrator. Students and their parents consent to the School logging into the device and its contents and applications, as well as accessing all communications, including, without limitation, stored communications. Do not assume that any messages or materials on your computer/electronic device or the School’s systems are private.

Electronic Communication: Students are expected to use their school provided email for all school related work and communication. Students are expected to check their email daily. Electronic communication, such as e-mail and text messaging, may not be used to harass or threaten others. The School reserves the right to randomly check electronic communication. Electronic communication must not include personal attacks and should follow the normal rules of appropriate public language. They should not contain any language or content, which the author would not be willing to share from the podium at a School meeting. Students should be made aware that deleted emails can be retrieved.

Any person who believes that they have been harassed or threatened by any electronic communication should immediately report the concern in accordance with the School's No Harassment/No Bullying policy.

Viruses: Every effort is made by the School to keep our system virus-free. Even with the best techniques, however, computer viruses can be transmitted to and from any computer, including those in the computer center. The School is not responsible for the transmission of any virus or for damage suffered from a virus.

Care of School Computers: Members of the School community will not abuse, tamper with, or willfully damage any computer or other technology-related equipment, use the computer or other technology-related equipment for other than appropriate work, or bring food or drink into any computer area. Any intentional acts of vandalism will result in discipline and students will be held responsible for replacement or repairs.

Reporting Requirements/Discipline: Any student who accesses inappropriate material on the Internet, receives harassing, threatening, or inappropriate materials via email, text, or on the Internet, must immediately report the concern to the teacher who is supervising the activity or to the administrator for the student's division so that the situation can be investigated and addressed appropriately. Students who violate any aspect of this Computer and Systems Usage Policy will be subject to appropriate discipline and loss of computer or Internet privileges.

Online Learning Management Systems and COPPA Information

We are committed to high quality teaching and learning. We realize that part of 21st century learning is adapting to the changing methods of communication and providing rich and varied contents and experiences for our students. The importance of teachers and students engaging, collaborating, learning, and sharing in digital environments is a part of 21st century learning and provides students the opportunity to develop as literate and technologically competent individuals. Educational standards are now requiring the use of online education tools and our School uses several computer software applications and web-based/cloud-based education technology services operated not by the School, but by third parties. These applications include, but may not be limited to, Google Drive, Discovery Education, Schoology, Explain Everything, See Saw, Scratch, MineCraft, Kodable, Zoom, Canvas, Code Monkey, and other similar educational programs. A complete list of the programs with the privacy policy for each can be found on our School website.

In order for our students to use these programs and services, certain personal identifying information—generally the student’s name and school email address—must be provided to the website operator. Please note that any personal information provided by the School is for educational purposes only and is used by the School solely to communicate with the service provider. Students will receive a school email address to participate in certain of these computer software applications and web-based/cloud-based services. Under federal law entitled the Children’s Online Privacy Protection Act (COPPA), certain website providers must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. For more information on COPPA, please visit <https://www.ftc.gov/tips-advice/businesscenter/guidance/complying-coppa-frequently-asked-questions>.

COPPA permits schools such as ours to consent to the collection of personal information on behalf of its students, thereby eliminating the need for individual parental consent to be given directly to the website operator. Your signature on this Handbook will reflect and constitute your consent for our School to provide personally identifying information for your child consisting

of first name, last name, an email address, username, and school-related information, such as school name, class, and teacher name. Your signature will also reflect and constitute your consent for your child to participate in video conferencing, podcasts, and live chats, which means that their identity will be revealed, their voice will be heard, and their image displayed to others and both may be recorded. If you do not want your student to participate in these programs, please notify _____.

Health Care, Immunizations, Medications, and Clinic

Prior to the beginning of School, a physical examination must be completed or transferred for each student entering the School. In addition, immunization or a certificate of waiver is required for all students. Immunizations must be kept current, and an original (no photocopies) Certificate of Immunization, signed by a physician, or an immunization waiver, valid and provided in accordance with Florida law, must be kept on file in the School office. Students may not attend School without an appropriate immunization record (this includes, without limitation, a current immunization record, in accordance with state requirements, at all times) or valid waiver.

Many students must have medication available at School for certain illnesses and conditions. School personnel cannot administer medication, including pain relievers, without explicit written parental/guardian permission. A permission form completed by the parent/guardian is required in the event a student must receive medicine at School. The medicine, in its original container, labeled with the student's name, name of medicine, dose and time to be given, doctor's name (if prescribed) and possible side effects, must be given to the nurse together with the signed permission form. All medication must be delivered to the School nurse, Lynn Friedman at lfriedman@rasg.org. Students are not permitted to carry medications except for epi pens and then only with specific physician instructions and a signed release from the parents.

Students who return to School after an extended illness or surgery or who may not participate in sports or gym classes following an extended illness or surgery require a physician's statement confirming the student's ability to return to School and any necessary limitations or restriction.

Parents are responsible for informing the School nurse of any changes in their child's medications, health status, behavior, family dynamics or other factors that may affect their child's well-being during the school day. In addition, parents must immediately contact the School Nurse or Division Counselor about behavior, comments, or other concerns that potentially evidence that their child could harm himself or any other individual.

Student Illness and Communicable Diseases

The School has a responsibility to provide a safe and healthy environment for employees, parents, students, and visitors. In the case of global or local threats of a communicable disease, the School will take all reasonable measures that may be necessary to protect the safety and health of members of the School community. These may include implementing infection control guidelines designed to stop or slow the spread of infectious diseases. The School will apply guidance from the Center for Disease Control (CDC) and its affiliate, NIOSH, state and local health departments, and World Health Organization (WHO), and other agencies and resources as appropriate. Each communicable disease is unique. The School's response depends on public health guidance for the specific communicable disease, the nature and stage of the disease, whether mitigation methods are or can be used, and public health guidance on the risk and exposure. Response may include, without limitation, a determination that no risk exists or that no action is required, immunization programs may be put into place, mandatory health screening may be implemented, mitigation steps may be needed such as a student refraining from some activities, utilizing bandages or other barriers, enhanced housekeeping, cancellation of field trips, a medical exam and release, and being sent home from school. Depending on the event, the School may require parents to disclose upcoming travel plans and to self-quarantine their child upon return. School closure may be necessary or the School may need to modify its curriculum, schedules, length of the school year, and/or means of learning and teaching methods. During certain communicable disease events, threat levels may change rapidly and the School may need to modify various measures as additional information becomes available.

Examples of communicable diseases include seasonal influenza; tuberculosis; measles; chicken pox; mumps, scarlet fever, hepatitis A, C, and D; meningitis; antibiotic-resistant staph; Severe Acute Respiratory Syndrome (SARS); H1N1

Flu; Swine Flu; Avian Flu; Ebola; and novel coronavirus - COVID-19. Lice, ringworm, pinworms, impetigo, pink eye, strep infection, hand, foot and mouth disease, mononucleosis, and other similar childhood illnesses are covered by this policy. We recognize that some diseases may not be infectious under certain circumstances.

We rely on our parents as the first step in preventing infection in the school environment. We count on them to use good judgment in protecting our school community. A sick child should not be in school but should remain at home in an environment where proper care may be given. The School nurse is available to students daily. If a student is not feeling well, he/she should inform the classroom teacher and ask to be excused to go to the nurse's office. If a student asks to go home, the student will be released only with permission from the parent/guardian or from the person designated on the student's emergency card. A student who presents at school with symptoms of an illness and/or is unable to participate in the day's activities will be removed from the classroom and the parents, or an emergency contact if the parents cannot be reached, will be contacted. Students must be picked up within the hour of the School's request that the child be sent home due to illness. The student should be signed out by the clinic. Teachers will be informed of the student's dismissal for illness. To prevent the spread of infection through direct contamination (coughing, sneezing, talking, sharing articles, etc.) students must be asymptomatic without the aid of medications before returning to School. In other words, students must have no fever, vomiting, etc. for 24 hours prior to their return to School.

Parents/students who know or have a reasonable basis for believing that a student has a communicable disease that may pose a threat to other students, parents, school employees, visitors, or the public should immediately contact their health provider. Parents/students have a "reasonable basis" for believing that a student has a communicable disease when they show or feel signs or illness, such as coughing, sneezing, fever, joint aches, have an overall ill feeling, or when they know that they have been exposed to someone with a known communicable disease or suspected communicable disease. For the health and safety of the School community, parents should report to the school nurse if their child has a confirmed communicable disease that poses a risk to others in the School community. The Florida Department of Health shall be notified when a student is sent home because of a communicable disease. In case of student absence due to the reportable communicable disease, a release card

from the Department of Health or a letter from the family physician indicating that the Department of Health regulations have been fulfilled must be presented when the student returns to school (indicating that the student is no longer infectious).

The School will generally not identify an infected student to School employees or other students or their parents, although public health guidance will guide the School's communications. It may be necessary to alert others in the community who were in certain areas or at certain times that exposure could have occurred. The School will disclose sensitive medical information of students no further than is necessary to ensure the health and safety of our employees, students, parents, and visitors in a manner consistent with applicable law. The School will comply with all federal and state laws in regard to confidentiality and privacy requirements.

School Closure or Modifications Due to a Force Majeure Event

Should events beyond the control of the School, including, but not limited to, any fire, act of God, hurricane, tornado, flood, extreme inclement weather, explosion, war (including armed conflict), governmental action, act of terrorism, risk of infectious illness, epidemic, pandemic, shortage or disruption of necessary utilities (water, electricity, etc.), or any other event beyond the School's control, occur, the School has the discretion to close the School and/or modify its operations, curriculum, schedules (including, without limitation, the provision of instruction on Saturdays and/or Sundays), length of school day, length of school year, and/or means of learning and teaching methods. The family's contractual financial obligations for tuition and fees remain in full force and effect. Should the School close, the School's duties and obligations shall be suspended immediately without notice until such time as the School, in its sole and reasonable discretion, may safely reopen. If the School cannot reopen due to a force majeure event, the School is under no obligation to refund any portion of tuition paid.

SOCIAL DISTANCING

In addition to everyday steps to prevent COVID-19 (such as washing hands with soap and water often, covering with a tissue when you cough, using masks or cloth face coverings, and staying home when you are sick), keeping space

between you and others is one of the best tools there are to avoid being exposed to this virus and slowing its spread across our community.

Social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. CDC Guidance recommends the following to practice social or physical distancing:

- Stay at least 6 feet (about 2 arms’ length) from other people.
- Do not gather in groups.
- Stay out of crowded places and avoid mass gatherings.

Spread of COVID-19 happens when an infected person coughs, sneezes, or talks, and others come into contact with droplets from their mouth or nose. It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or eyes. For those reasons and because people can spread the virus before they know they are sick, it is important to stay away from others when possible, even if you—or they—have no symptoms.

Therefore, until the CDC and/or local authorities announce that we can resume unrestricted interactions, the following rules will be in effect:

- **Physical Barriers and Guides**
 - Follow physical barriers and guides, including tape on floors or sidewalks and signs on walls about distancing and one-way traffic, to ensure that you remain at least 6 feet apart in lines and at other times.
- **Modified Classroom Layouts**
 - Seating/desks will be at least 6 feet apart when feasible.
 - Desks should be turned to face in the same direction (rather than facing each other).
 - Students will be allowed to attend some classes remotely when feasible.
- **Communal Spaces**
 - Students should wash their hands immediately before and after use of the playground. No more than 15 students can use the playground at the same time.]
 - Only 2 people can be inside the bathroom at the same time.
 - [Other bathroom considerations: Although physical barriers such as stalls are sufficient where social distancing is not possible, there

is still potential for close contact during ingress and egress, using sinks and urinals in male restrooms.

- **Use of Shared Objects**

- Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) should be limited when possible, or cleaned between use.
- Each child's belongings will be separated from others' and in individually labeled containers, cubbies, or areas.
- Students should wash their hands immediately before and after touching any "shared object."

- **Food Service**

- Students should wash their hands immediately before and after eating.
- [We will stagger the times when students will eat at the dining hall. Students should sit at least 6 feet apart when feasible] OR [We will serve individually plated meals in classrooms instead of in a communal dining hall or cafeteria].
- Students are encouraged to bring their own meals when feasible.
- Students will use disposable food service items (e.g., utensils, dishes) to eat.
- Students are not allowed to share food and utensils.

- **Gatherings, Visitors, and Field Trips**

- All field trips, student assemblies, special performances and large gatherings are cancelled until further notice.
- All nonessential visitors, volunteers, and activities involving external groups or organizations will be limited as much possible.

- **Athletic Sports**

- Students should wash their hands immediately before and after playing an athletic sport
- Students who choose to participate in competitive contact sports must engage in distance learning during the conditioning, practice, and season for the sport since appropriate social distancing cannot be assured during the sport season. Other rules will also apply.

- **Transportation**

- Students should wear facial coverings at all times while riding a school bus.

- Students must be spread out on the bus to put six feet between them. There should be no more than one student per row.

DISTANCE LEARNING POLICY

All persons using the School's computers, the School's computer systems, or personal computers for distance learning courses are required to abide by the rules set forth in the Student Handbook and the following rules. All computers and devices while participating in distance learning courses should be used in a responsible, ethical and legal manner. Failure to abide by these rules will result in appropriate disciplinary action up to and including expulsion.

Purpose: The purpose of providing access to distance learning is to support the School's educational objectives while addressing the challenges that arise out of the COVID-19 pandemic. Participating in the School's distance learning program is a privilege and not a right. Inappropriate or illegal use of the School's distance learning program will result in loss of the privilege and disciplinary action.

Expectations: Our expectations of our students are as though they were on campus in their classrooms. Students are expected to fully engage in all courses, complete all course-work, and submit all course-work, including homework as instructed. Students are held to the same academic standards, as in face-to-face instruction, and subject to the School policies on plagiarism and cheating, dishonesty, and all other conduct policies.

Absences: Students are expected to log-in to the School's System every school day. Parents must report a student's absence (regardless of student's age) in accordance with the School's Absenteeism policy. See, also the School's policies on excused and unexcused absences and make-up work.

Live and Recorded Sessions: Distance learning courses will have both live sessions (which will be recorded) and pre-recorded sessions. Students are responsible for attending live courses as scheduled and reviewing pre-recorded sessions as directed by the teacher. Only enrolled students, their parent/guardians, and approved staff will be allowed to enter and participate

and to review the recordings (live and pre-recorded). Students are prohibited from sharing course passwords or links with others. For all live sessions, it is the parents' responsibility to ensure that the student participating in the course is participating in an appropriate environment, is appropriately dressed, and that the computer and camera that the student is using does not show anything inappropriate. Virtual backgrounds or blurred backgrounds are allowed only if they are appropriate. Students are encouraged to place their computer on a stable surface like a table, rather than a soft surface (like a couch or bed).

The live sessions will be recorded. Students might be asked to participate in video conferencing, podcasts, and live chats, which means that their identity will be revealed, their voice will be heard, and their image displayed to others participating in the course, all of which may be recorded. If the parents do not want the student to be recorded, it is the parent's responsibility to: (1) cover the webcam on the student's computer or turn off the video button; (2) tell the student not to respond to questions posed by the teacher; and (3) email the teacher at least 5 days before the class is set to start to advise him/her that the student will not be speaking up during the session so their voice and image are not recorded.

Internet Safety: The School will provide strict security protocols while participating in live distance learning sessions, but online security for the student will be the responsibility of the parents and students. The School is not liable in any way for irresponsible acts on the part of the student while participating in distance learning courses. Students should never access or share any material that is pornographic, violent in nature, or otherwise harassing. Students also should never give out personal information (address, telephone number, name of School, address of School, date of birth, Social Security Number, credit card number, etc.) over the Internet.

Equipment: It is the parents' responsibility to provide any equipment needed for distance learning, such as a computer, tablet, internet access, headset, earphones, microphone, digital camera, supply kits, etc. Any damage to said equipment will be the sole responsibility of the students and the parents.

Appropriate Interactions and Communications: Appropriate behavior for students is expected. Standard handbook policies apply. Any student who believes that they have been bullied, threatened, harassed, or received any inappropriate remarks or comments should immediately contact Raquel

Feleci. Bullying, including cyberbullying, threats, and harassment during a session or outside of a session is not appropriate. All students should always use respectful language and never use profanity or threatening, aggressive, or abusive language. No one should ever make sexual, racial, ethnic, or other inappropriate remarks or jokes.

There may be some situations in which students will want additional information from a teacher. That communication may be by email or phone call or online. We have established the following reasonable guidelines: (1) the communications from/to students and any teacher must be copied to a parent or must involve parental oversight. Thus, if the communication is by email, the parent must be copied. If it is online (Zoom or other), the parent must be involved or in the room to supervise. If it is by phone call, the parent must be in the room and the call should be on speaker on student's end; and (2) all communications should take place during what would be considered the standard school hours (8:00 am to 4:00 pm).

In all communications and interactions, all parties will continue to respect appropriate boundary guidelines. If a student or a parent becomes aware that any adult's communications are inappropriate, such information should be immediately reported to Raquel Feleci.

Personal Information: The distance learning program requires the use of several computer software applications and web-based/cloud-based education technology services operated not by the School, but rather by third parties. These applications include, but may not be limited to, Google Drive, Discovery Education, Schoology, Explain Everything, See Saw, Scratch, MineCraft, Kodable, Zoom, Canvas, Code Monkey, and other similar educational programs. In order for students to use these programs and services, certain personal identifying information—generally the student's name and email address provided by the School—must be provided to the website operator. A complete list of the programs with the privacy policy for each can be found on our School website. Please note that any personal information provided by the School is for educational purposes only and is used by the School solely to communicate with the service provider. Under federal law entitled the Children's Online Privacy Protection Act (COPPA), certain website providers must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. For more information on COPPA, please visit

<https://www.ftc.gov/tips-advice/businesscenter/guidance/complying-coppa-frequently-asked-questions>. COPPA permits the School to consent to the collection of personal information on behalf of its students, thereby eliminating the need for individual parental consent to be given directly to the website operator. Therefore, by allowing the student to participate in the School's distance learning courses, the parents/guardians acknowledge their consent for the School to provide personally identifying information for the student consisting of first name, last name, an email address, username, and school-related information, such as school name, class, and teacher name.

Photographs/Recordings: Parents and students are not allowed to take, and shall not take any photographs, video, or other recordings of other students, other children, or other parents/guardians without their express consent, and are not allowed to transmit, upload, or post such content online or electronically including on any social media or similar site, or use or publish such content in any non-personal media such as a book, video, film, television program or publicly viewable website. Upon the School's request, parents and students shall immediately delete and/or remove such content from any device, site, platform, or other media.

ACKNOWLEDGMENT OF SAFETY AND HEALTH PROCEDURES UPON RETURN TO SCHOOL

Earlier this year, the novel coronavirus/COVID-19 swept the country and required an urgent and extensive public health response, which has included sometimes lengthy stay-at-home orders imposed by state and local governments and the closing of educational institutions. There still is no vaccine for the virus, and treatments are still being investigated. After reviewing applicable state and local orders regarding COVID-19, Greater Miami Hebrew Academy ("School") suspended all on-site operations beginning March 5th until further notice. Since that time, we have continued to monitor various resources and guidance, including applicable state and local orders, Florida Department of Health information, and the Centers for Disease Control and Prevention ("CDC") Guidance for K-12 Programs. We are committed to the health and safety of all students and after careful consideration we have decided to provide in-person instruction for the 2020/2021 academic year.

s for live instruction after the School's reopening is voluntary on your part.

For those who return to campus, safety will require a commitment by everyone to new procedures and measures to protect student health. The School has adopted a Return to School Plan; all students and parents must be familiar with the Plan. The Plan is subject to change as the School deems necessary and such changes will be communicated to families. If any provision between the Plan and the Parent/Student Handbook conflict, the Plan will take precedence. . In addition, you acknowledge and understand that the circumstances regarding COVID-19 are changing from day to day and that accordingly, CDC guidance is regularly modified and updated, and you accept full responsibility for familiarizing yourself with the most recent updates, as well as the changing conditions in our community, and all state and local orders.

As we return to campus, our new procedures and measures will include:

3. [TEMPERATURE TESTING] [Employees, students, etc.] will be required to undergo temperature screening upon entering the School campus each day with a touchless thermometer. Individuals with a fever of 100.4 will not be permitted to enter the School campus and should seek medical attention. Temperature logs will be confidentially maintained, except that information may be provided to appropriate officials/administrators of School who have a need to know this information.
4. Coronavirus is spread through close contact. Even as stay-at-home orders are eased, government officials still require social distancing. Students and staff should maintain a safe distance of at least six feet from one another at all times.
5. The School will provide face masks which will cover nose and mouth. Students and staff are required to wear such masks at all times, or may wear masks of their own, provided they fully cover mouth and nose.
6. The School will also provide gloves for students and staff to wear when handling items in the office that may also be touched by others.
7. Students may not congregate in any area.
8. Students should frequently wash their hands throughout the day and practice good hygiene (coughing into a tissue that is immediately discarded and hands are immediately washed, wiping down surfaces regularly, regular use of hand sanitizer, etc.). When students return to

campus, staff will regularly remind students and enforce student good hygiene practices.

9. The School will provide hand sanitizer throughout the campus. Students should use hand sanitizer after touching surfaces that may have been touched by others, such as doorknobs, handles and countertops.
10. If your child is feeling sick, DO NOT send them to School. If anyone in the household is experiencing symptoms of COVID-19, please keep your child(ren) home. All absences must be reported using _____. [OPTIONAL: Distance learning will be available to children who cannot report to School.] Please contact _____. According to the Centers for Disease Control, symptoms of coronavirus include:

- Cough
- Shortness of breath
- Fever
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of smell or taste

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

If a child has a fever of 100.4 or above, he or she will be isolated, parent/legal guardian will be contacted and the child must be picked up by a parent or legal guardian within one hour. If your child is sent home he/she cannot return to School for 72 hours from the day he or she is sent home, and upon return, must be symptom-free and fever-free without medication. You acknowledge that you must provide a physician's release in order for your child to return to School after any such illness

11. Please advise the School if your child has been in close contact with someone who has been diagnosed with COVID-19 or who is exhibiting symptoms consistent with the virus.

12. Students should avoid using bathrooms when they are already in use.

13. The School will be frequently cleaning and sanitizing desks and classrooms. Disinfectants and cleaning supplies will be available. Desks, computers, phones, pencils, pens and other office or classroom equipment

must not be shared. Students will be reminded not to share items. If possible, classrooms will be sanitized between classes. Classrooms will be set up so that student desks are as far apart as feasible and have all desks face the same direction.

14. Students will be required to travel in the designated one-way direction in hallways and corridors and require students to do the same. [Note: if the school is unable to set up one-way traffic patterns replace with: All employees and students must wear cloth face coverings when passing within six feet of others, such as in hallways and corridors.]

15. For the protection of the School community, no visitors are permitted on the School campus. The School is limiting in-person visits with parents or other visitors to the greatest extent possible and are urged to use video conferencing wherever possible. If in-person meetings with a parent or other approved visitors in our offices cannot be avoided, the School will social distancing, limit meeting attendance, offer masks to visitors and clean and disinfect meeting areas before and after use.

16.. ADDRESS LIMITED AND CONSISTENT GROUPS FOR LOWER SCHOOL.

The School cannot promise that even with the steps we are taking, that your child(ren) will not be exposed to COVID-19. Therefore, if you choose for your child(ren) to participate in live instruction, you acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that you and your child(ren) may be exposed to or infected by COVID-19 by coming to our campus, attending School, and participating in School activities, and that such exposure or infection may result in personal injury, illness, permanent disability, or death. You further acknowledge and understand the risk of becoming exposed to infection by COVID-19 may result from or be caused by the actions, omissions, or negligence of yourself or others, including other School families, School employees, or other third parties. Further, you recognize that there is still a risk of contracting the virus, particularly in group settings, even if all members of the community follow precautions designed to lower the risk of infection.

By sending my child(ren) to the School's campus, I knowingly and voluntarily accept and assume the risk of potential exposure to, and infection of, COVID-19, and the associated risks set forth herein. I understand these risks and willingly choose to accept them.

I also understand and acknowledge that I shall not drop off my child(ren) if he or she is experiencing any symptoms associated with COVID-19, including but

not limited to fever, sore throat, shortness of breath, chills, muscle pain, new loss of taste or smell, gastrointestinal symptoms (like nausea, vomiting, or diarrhea), and cough. I understand that if my child is experiencing any symptoms once dropped off, I will be contacted, and I am expected to come and pick them up.

I have read this Acknowledgment carefully and understand it.

By: _____

Parent/Guardian: Signature

By: _____

Parent/Guardian: Print Name

Date: _____

By: _____

Parent/Guardian: Signature

By: _____

Parent/Guardian: Print Name

Date: _____